

**Minutes of the Full Governing Body meeting  
held on Monday 21st September 2015 4.30pm at the school.**

**Present:**

Mrs Crawford Usher  
Mr Clark (Chair)  
Mr Dunn (Vice-Chair)  
Mrs Rowlinson  
Mr Wright (*from 5pm*)  
Mrs Evans  
Mr Smith  
Mrs Ward

Headteacher  
Foundation Governor  
Foundation Governor  
Foundation Governor  
Foundation Governor  
Parent Governor  
Parent Governor  
Staff Governor

**In attendance:**

Mrs Stockham  
Mrs Isted  
Mr Sewell  
Mrs Bath (*from 4.50pm*)  
Mr Warren  
Miss Shaw (*until 5.20pm*)  
Mrs Jones (*until 5.20pm*)

Associate member  
Associate member  
Associate member  
Associate member  
As a potential LA Governor  
EY and KS1 Leader  
KS2 Leader

**Clerk:**

Mrs S Wallis.

	ACTION
<p><b>1. Opening Prayer.</b> The meeting commenced after prayer.</p>	
<p><b>2. Apologies for Absence.</b> None.</p>	
<p><b>3. Declaration of business interests.</b> Governors filled out the updated forms which reflect the new regulations and returned the updated Governor Code of Conduct forms.</p>	
<p><b>4. Making Figures Speak</b> The Making Figures Speak data was distributed to the Governors prior to the meeting. <u>Early Years (EY) 19 pupils</u></p>	

There are 5 areas out of the 17 where the School fell below Local Authority(LA) and national levels in exceeding and expected +.

**Q:** How are the levels assessed?

**A:** They are teacher assessed.

**Q:** Is there any moderation?

**A:** Yes there is external moderation at other schools.

A Governor highlighted the fact that the school needs to make sure they maintain standards in other areas also. Miss Shaw agreed and confirmed that they were aware that it depends on the cohort where particular strengths and weaknesses lie.

**Q:** In terms of percentage who have attained the Prime Learning Goals Wateringbury is listed as 38<sup>th</sup> out of 40 local schools (73.7%) which is not very encouraging for new parents.

**A:** The new baseline will give a consistent measure as schools have previously been assessed to different standards. The important thing is that at the end of KS1 we have almost 90% achieving expected levels.

We had some children joining the school during the year.

The Ofsted report showed that we were not good in EY and we have spent a lot of time on the hand over.

#### Key Stage 1 (KS1)

There are a high number of Level 2's (92%, 92%, 96% and 84%). The School is above national and LA levels in all areas except science. The School now gives level 3's only when the work is a secure 3b which reflects why the number of level 3's are down this year (except maths which is 40%).

The Science mark is teacher assessed so will vary between schools. Wateringbury is lower than LA and national (84% compared to 92.3% and 91.1%). There is a focus this year on quality science.

*4.50pm Mrs Bath Entered the meeting*

#### Key Stage 2 (KS2)

The 3 levels of progress score in Maths (17.1%) is lower than LA (33.8%) figures. This is an area already picked up on and the school is monitoring children's progress in order to bring the mark up.

Once again Science is teacher moderated so figures vary between schools. There is no system in place at the moment to collaborate Science marks between schools.

*5pm Mr Wright entered the meeting*

<p><b>Q:</b> Were the results moderated?  <b>A:</b> For writing yes.</p> <p>The graph showing KS2 SAT results are on the website. Governors noted that visually they look very positive.</p> <p>The 3 year trend was positive. The number level 5's were down in all areas except reading as a result of the cohort. Compared with local schools Wateringbury is still above in everything apart from science.</p> <p><b>Q:</b> Three levels progress in maths is 17.1% compared to 33.8% locally. Why is there such a big difference?  <b>A:</b> It wasn't a high performing year mathematically. Those going from a L3 to L6 didn't have enough help early enough.</p> <p>A Governor commented that the figures for FSM and SEN at Wateringbury are all much higher than other local schools.</p> <p>Figures show that boys are closing the gap in writing.</p> <p>Out of the 6 PP pupils, all achieved L4 in all areas except GPS. Governors wanted this to be shown on the website.</p> <p><i>5.20pm Mrs Shaw and Mrs Jones left the meeting</i></p>	
<p><b>10. Staff Opinion Survey outcomes.</b></p> <p>The results were distributed to the Governors. The response was up on last year for teaching staff, non-teaching staff was down. Two questions relating to Governors were added this year. Response to "Governors communicate effectively with the school" was ranked 3.59 (out of a possible 5) and "Governors communicate monitoring visits and are constructive and beneficial" was ranked 3.23.</p> <p>Senior Leadership Team (SLT) engagement was identified as a priority in 2014 and rankings were up in all questions this year and there were some good free text comments.</p> <p>Results for pupil behaviour questions were down in rankings from last year. It was suggested that as a result of the Ofsted comments on behaviour there is now less tolerance for low level disruption. A third of staff think it could be better. 63% think it is good compared to 78% last year.</p> <p>Focus for the continuing year.</p> <ul style="list-style-type: none"> <li>• Personal development and effective appraisals</li> <li>• Internal communication and collaboration</li> </ul>	

<ul style="list-style-type: none"> <li>• Pupil behaviour.</li> </ul> <p>Behaviour is in the School Plan but Governors agreed to leave it in the FGB focus for the year as it is a concern raised by staff.</p> <p><i>5.35pm Mr Smith left the meeting</i></p>	
<p><b>5. Governing Body Issues</b></p> <p>Governors agreed to leave the term of office for the Chair as a one year period.</p> <p>Governors unanimously agreed to re-appoint Mr Clark as Chair. Mr Dunn was unanimously appointed as Vice-Chair, also for a period of one year.</p> <p>The Committee structure was discussed and Governors assigned to subjects for monitoring visits. Details are attached to these minutes.</p> <p>Governors are to meet the subject leaders on Wednesday 30<sup>th</sup> September 4pm. Together they will identify 3 priorities for the year and set up the visit format.</p> <p>New Governors need to book onto the induction training for  <b>ACTION 1: Clerk to forward dates</b></p>	
<p><b>6. Minutes of the previous meeting.</b></p> <p>The Minutes of the meeting of 15<sup>th</sup> July 2015 are to be agreed at the next meeting.</p>	
<p><b>7. Review School Plan.</b></p> <p>A draft version had been distributed to Governors prior to the meeting. Governors need to add comments within the Leadership and management. The final version will be in 2 weeks.</p> <p>A Governor commented that the priorities decided with the Subject leaders should link into the School Plan.</p> <p><b>Q:</b> The School vision should be added somewhere within the Plan.  <b>A:</b> When the vision statement has been finalised it will be inserted at the beginning of the Plan.</p> <p><b>ACTION 2: The Chairs of Committees are to meet to discuss School Plan priorities.</b></p>	
<p><b>8. SIAMs</b></p> <p>Virginia Corbyn is visiting the school for an RE view on 18<sup>th</sup> November. She will be looking at books and the quality of RE in</p>	

<p>the school. The week before, RE leaders from other local C of E schools will be coming to Watringbury for moderation. The Headteacher has spoken with other schools who have had the inspection.</p> <p>The Diocese have sent new RE plans. Some years have been updated. Mrs Goodwin is the new subject Leader and is making good progress. She has dedicated time out of class on morning to focus on RE.</p> <p>The RE policy was approved by the Governors.</p>	
<p><b>9. Feedback from inset day.</b></p> <p>The School Vision is still being finalised. Lots of good ideas came out of the inset day which need to be collated into one statement. Governors commented that it was good to be involved in the inset day.</p>	
<p><b>11. Correspondence.</b></p> <p>None.</p>	
<p><b>12. Any Other Business.</b></p> <p>Any items to go in the latest newsletter, let Mrs Isted know.</p> <p>The Governors wished to thank all those involved in Operation paintbrush.</p>	
<p><b>13. Confidential matters.</b></p> <p>None.</p>	

The meeting closed at 6.45pm

Date of next meetings: Monday 16<sup>th</sup> November 2015 4.30pm  
(School Plan and Data)

Signed \_\_\_\_\_ (Chair) Date \_\_\_\_\_